

# **MRRS Educational Reimbursement Policy**

Updated 16 January 2016

## **Statement of Policy**

It is the policy of the MRRS that financial need not stand in the way of individuals desiring to be referees or match officials.

As such, MRRS will reimburse individuals who take the World Rugby Level 1 Refereeing 15s course and commit to refereeing over the next 12-month period.

## **Criteria for Reimbursement**

Individuals wishing reimbursement must:

- 1) Take the Level 1 Refereeing 15s course and be certified by USA Rugby for the first time.
- 2) Within 12 months of taking the Level 1 Referee 15s course:
  - a. Referee 6 15s union matches allocated by MRRS, or
  - b. Referee 5 15s union matches and 1 7s tournament allocated by MRRS, or
  - c. Referee 3 union matches allocated by MRRS and be part of the refereeing group for either the MRU or MYRA state tournament.

## **Process to Claim Reimbursement**

- 1) After meeting the criteria for reimbursement, the referee should email the treasurer at [treasurer@montanarugbyreferees.org](mailto:treasurer@montanarugbyreferees.org) requesting reimbursement. For speed of payment, referees should note in their email the date/location of the course they took and games/tournaments that meet the criteria. Referees have 18 months between when they took the course and when they must submit a request for reimbursement.
- 2) Before the end of the fiscal quarter, the treasurer will verify that the referee meets the criteria. The treasurer will then email the Board of Directors requesting approval to pay the referees. The communication to the Board of Directors should include:
  - a. Name of the Referee
  - b. Place and Date they took the referee course
  - c. Games that meet the criteria

## **FAQs**

- 1) *To get credit for games, do I need to submit a match report?*  
Yes, you need to submit a match report for games to get credit.

- 2) *Do I get honorariums for matches that I officiate that I'm going to count towards the reimbursement criteria?*  
Yes, you will receive honorarium credit.
- 3) *Do I get reimbursement for my USA Rugby membership?*  
No, this offer only applies for the Level 1 Refereeing 15s course costs.
- 4) *Does MaggotFest/FoolsFest/Kootenai Cup count as a tournament?*  
It depends. If MRRS is allocating the tournament then it does count. Traditionally, tournament organizers allocate MaggotFest and FoolsFest. If in doubt, please check with the allocations chair.
- 5) *Wait, I audited the course and then did the games. That counts right?*  
You qualify only if you paid for the course and it is the first time you took it.