

MRRS Match Honorarium Policy

Updated 1 September 2017

Statement of Policy

It is the policy of the MRRS that referees be given honorarium when they have performed services to the rugby community by either refereeing or by developing referees.

Honorariums are the traditional method for recompensing professionals who volunteer. NOTE: Honorariums are taxable income to the individuals who receive them. Consult your tax professional for information on recording these.

Honorarium Rates

Matches

15s

Center Referee	\$65 per match
Assistant Referee (must be assigned and certified)	\$20 per match
Referee Developer	\$25 per match
Travel for over 100 miles one way	\$25

7s or 10s

Center Referee	\$15 per match
Assistant Referee or In-Goal Judge (must be assigned and certified)	\$5 per match
Referee Developer	\$25 per match
Travel for over 100 miles one way	\$25

Tournaments

All tournament fees may be negotiated prior to the event taking place. These are the default honorariums. Each tournament may offer different rates. Please consult with treasurer@montanarugbyreferees.org for further information

Center Referee (15s)	\$30 per match
Center Referee (7s/10s)	\$15 per match
Assistant Referee or In-Goal Judge (must be assigned and certified)	\$5 per match
Referee Developer	\$35 per day
Tournament Organizer	\$35 per day
Travel for over 100 miles one-way	\$25

Process to Claim an Honorarium

- 1) No later than one week after completing a match, the referee should go to <http://www.montanarugbyreferees.org/>, fill out the appropriate match reports form, and submit it. *The match report becomes the proof that the referee conducted a match.*
- 2) No later than December 1 and July 1 of each year the treasurer will create:
 - a. a statement for each referee in the union. The statement should contain a line item a listing of each reported game, the honorarium for each match, and the balance due to each referee and
 - b. a statement to each union regarding total amount being paid out to referees and a listing of those individuals.
- 3) As part of the December 1 statement, the treasurer will ask each individual if they wish to:
 - a. Request payment all or part of the total amount due
 - b. Donate all or part of the total amount due to the MRRS
 - c. Donate all or part of the total amount due to Rugby Montana (as a 501c3)
- 4) If a referee does not respond regarding the disposition of funds, MRRS will assume the referee does not wish to claim their honorarium. Money will revert to the MRRS unrestricted account.
- 5) If a referee receives more than \$600 in a calendar year, the MRRS must issue a 1099-MISC Form

FAQs

- 1) *What happens if I don't turn in a match report?*
You will not have credit given to you for a match officiated. As such, you will not be eligible for recompense.
- 2) *Crud! It is over a week, and I forgot my match report!*
Contact the treasurer at treasurer@montanarugbyreferees.org
- 3) *I officiated a league match and the host club gave me a check. What am I supposed to do?*
It will need to be returned to the club in question, as their dues have already paid for your honorarium. Contact the treasurer at treasurer@montanarugbyreferees.org